



Elected Officials Orientation Workshop

November – 15-17 2018
 Town Hall –Gold Rush Inn
 Whitehorse, Yukon

Thursday, November 15, 2018

6:00 p.m.	30mins	Registration and Reception	
		Start building your network! Mingle with people who can help you get the answers to some of your questions.	
6:30 p.m.	30mins	Association of Yukon Communities	AYC President
		How AYC fits into Elected Officials network	
7: 00p.m.	30mins	Community Services Overview	YG Community Services
		Connect with YG Community Services, get introduced to who they are, gain a better understanding of what they do and how they can help you.	
7:30	1 Hour	Meet and Greet Speed Dating	All Delegates

Friday, November 16, 2018

7:30 a.m.	1 hour	Breakfast Buffet	
8:30 a.m.	30mins	Welcoming President AYC John Streicker - Minister of Community Services Mayor of Whitehorse	
9:00 a.m.	3 hours	Orientation to Local Government (three hours) ➤ What is local government and why do we need it ➤ The political role of local government ➤ Roles and responsibilities of the municipal council ➤ Roles and responsibilities of the municipal staff	Facilitator: Jack Novack
10:30 a.m.	15mins	Health Break	
10:45 a.m.		Orientation to Local Government (three hours) Continued Council staff relations The organizational structure of local government The executive function	

12:00 a.m.	1hour	Lunch- Building your Network. Building your network! Mingle with people who can help you get the answers to some of your questions
1:00p.m.	1.5 hours	How to run council meetings – Dennis Shewfelt Dealing with the public – John Glynn-Morris
2:30 p.m.	15mins	Health Break
2:45 p.m.	2.0 hours	Media Training – Diana Dryburgh Asset Management – Damien and Samantha Municipal Finance – Shelley and Laura
6:00 p.m.		Dinner - Guest Speaker-The Honorable Angélique Bernard, Commissioner of Yukon

Saturday, November 17, 2018

7:30 a.m.		Breakfast Buffet	
9:00 a.m.	3 Hours	Council Decision Making (three hours) <ul style="list-style-type: none"> ➤ The council as a team ➤ Who does council represent ➤ What constitutes an effective municipal team ➤ The scope of council decision making ➤ Citizen engagement 	Jack Novack
10:30 a.m.	15mins	Health Break	
10:45 a.m.		Council Decision Making (three hours) Cont.. <ul style="list-style-type: none"> ➤ Strategic planning ➤ Aligning the meeting agenda with strategic priorities ➤ Questions and Answers 	Jack Novack
12:00 p.m.	1 Hour	Lunch Building your network!	
1:00 p.m.	2 Hour	Panel of staff – Facilitated by John Glynn-Morris -Cam, Norma, Scott Panel of Experienced Elected Officials - Facilitated by John Glynn-Morris – Diana, Michael, Jocelyn	
3:00	15 min	Health Break	
3:15	45 min	Mock up Council Meeting	

