

**COMMUNITY TRAINING TRUST SOCIETY
APPLICATION FOR FUNDING FORM
FOR ATTENDANCE AT AN ESTABLISHED TRAINING PROGRAM**

Name of First Nation, Municipality or Other Local Government: _____

Contact Person: _____ Position: _____

Address: _____

Phone Number: _____ Fax: _____

E-mail: _____

Name of Course/Purpose of Training (Please Attach Details): _____

Has the participant taken this course before? And if so, why are they taking it again? _____

Method of Training (correspondence, on the job etc): _____

Location of Training _____ Date(s) of Training _____

If Course Outside of Yukon:

Is There A Comparable Course Available in Yukon? _____ Yes _____ No

What Action Did You Take to Determine This? _____

Name(s) of Participant(s) and Position(s) of those attending From Your Organization

Expected Benefits to the Community _____

Amount of Funding Requested _____
(From Page 2-Maximum \$3,000.00)

PLEASE COMPLETE REVERSE SIDE

PROPOSED BUDGET

EXPENSES - *DO NOT INCLUDE GST

(PLEASE NOTE: SALARIES, PER DIEMS OR HONORARIA ARE NOT ELIGIBLE EXPENSES)

Course Registration Fee: _____

Travel Costs: Plane _____

Personal Vehicle (**one per employee** at approved rate/km) _____

Employer Vehicle (\$0.30/km) _____

Meals: (approved daily rate or projected costs) _____

Accommodation: (projected costs) _____

Daily Incidentals (approved rate) _____

Taxi Fare or Other Local Transportation (projected costs) _____

Parking (projected costs) _____

Other: (Please Specify) _____

TOTAL EXPENSES \$ _____

REVENUE/FUNDING SOURCES

Funding Provided By Your Organization: \$ _____

Funding Requested From C.T.T.S.: \$ _____
(Maximum 2/3 of expenses to a maximum of \$3,000.00) Please round up or down to the nearest \$1.00

TOTAL REVENUES \$ _____

Signature Local Government Body *Official

Date

PLEASE RETURN COMPLETED FORM TO:

**Fax 867-668-7574 or mail to:
Community Training Trust Society
P.O. Box 31314
Whitehorse, YT. Y1A 5P7**

Official - - "A person who has been properly authorized and empowered to enter into and execute this agreement on behalf of the requesting party".